



# Owl Club & Early Birds

## September 2018 - 2019 - Reservation Form



(Please complete in BLOCK CAPITALS)

Child/ren's Details				(TICK appropriate days)					Early Birds					Owl Club				
Child/ren's full name:	Gender	D.O.B.	Class in Sep	M	T	W	TH	F	M	T	W	TH	F					

**Does your child have special requirements:**

Dietary:	
Medical or Medicines:	
Other:	

**Doctor details:**

Name:	
Address:	
Tele:	

**Any other agencies involved with the child/ren?** (i.e SENCO, speech, physiotherapist, social worker, etc)

Name of child:	Contact details of agency:	Name of child:	Contact details of agency:

**Parent/Carer/Guardian Details:** (Please indicate who has **Parental responsibility** - having legal rights and responsibility as a parent/carer to the child.)

Title:	First Name:	Surname:	Title:	First Name:	Surname:		
Relationship:		Occupation:		Relationship:		Occupation:	
Home address:							
Does the child normally live at this address? <b>Yes / No</b>							
Home number:		Mobile number:		Work Number:			
Email address:							
Does this person have parental responsibility? <b>Yes / No</b>							
Does anyone else have parental responsibility for this child? <b>Yes / No</b> (if yes please give details)							

**Emergency Contacts Details:** (please provide details of two people we can contact if we are unable to get hold of you and could collect your child/ren)

Name:	Tel:	Address:	Relationship to the child:
Name:	Tel:	Address:	Relationship to the child:

**Details of individuals you give permission to collect your child/ren** (Please note anyone collecting a child under the age of 5 must be at least 16 years of age) **Please provide a password to be used when another individual is collecting your child/ren from the Club** .....

Name:	Relationship	Contact number	Name	Relationship	Contact number:
1.			3.		
2.			4.		

**Payment Details** - Please tick box below to indicate how you will be paying for your child to attend the club and give details if necessary

<b>Standing order</b> (use child/ren's name for your reference)		<b>Childcare Voucher</b> Company: Ref No:	
--	--	---	--

Payments are to be made on the 1<sup>st</sup> of each month and your bill will be split equally across 11 monthly payments (September to July) for the year's bill.

